

MINUTES
PARISH COUNCIL MEETING
December 12, 2005
Approved 9 January 2006

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Yvonne Joseph, Mike Karagoulis, Curt Kosal, Bill Kritselis George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Sue Vlahakis

MEMBERS ABSENT: Fr. Mark

1. MEETING CALLED TO ORDER and OPENING PRAYER at 7:10 P.M.
2. MINUTES of the November 14 were approved unanimously by voice vote, motion by G. Sinas, second, B. Kritselis.
3. TREASURER's REPORT.
 - a. BILLS FOR PAYMENT. Motion by E. Haynie, second G. Sinas, to approve passed unanimously by voice vote.
 - b. OPERATIONS FUND, Balance Sheet and P&L. Motion by E. Haynie, second S. Economy, to approve passed unanimously by voice vote.
 - c. CAPITAL FUND, Balance Sheet and P&L. Motion by E. Haynie, second C. Kosal, to approve passed unanimously by voice vote.
 - d. RESTRICTED FUNDS: Motion by E. Haynie, second G. Sinas, to approve passed unanimously by voice vote.
4. CORRESPONDENCE: Announcement from the Metropolis Council concerning cash flow deficit. The Metropolis will hold a reverse raffle on February 18, 2006. Tickets are \$200. G. Mansour recommended that the Council purchase a ticket in the name of the parish.
5. REMARKS FROM PRIEST in absentia: Fr. Mark extends his thanks to the Council for the leave of absence. He will be back in his office this week and will serve on Sunday December 18, 2005.
6. REMARKS FROM PRESIDENT:
 - a. G. Mansour expressed his appreciation of Stella Economy's handling the Council's and church business while he was on vacation.
 - b. He indicated that he believed that the goal of getting the finances in order in 2005 had been achieved, that the new bookkeeper seems to have been able to sort out problems the accounting service caused or didn't deal with.
 - c. He expressed the hope that Council could be more actively involved in keeping in touch with parishioners who fall ill and with shut-ins, perhaps with visitations. This would be a way to keep more in touch with the community.

d. He reported he had checked with the bookkeeper about moving to a modified accrual method of accounting, and she is capable of doing it. She advised of a serious problem in implementing it too quickly.

e. Council's implementation of Sunday services responsibilities needs serious attention and commitment.

7. COMMITTEE REPORTS:

A. Maintenance

1. Carpet cleaners will be scheduled.

2. M. Karagoulis reported on a bid to replace the exterior door to the Kitchen Door from Crawford Door for \$1800.00. S. Economy moved, second by M. Karagoulis, to accept the bid passed unanimously by voice vote.

B. Grounds. Y. Joseph will notify Land Vision of snowplowing around dumpster and leaving salt for church.

C. Iconography. G. Sinas reported on the need to set a window of time with George Filippakis for the installation of the new icons. He was told to check with Fr. Mark to see what dates to avoid in November and to reserve the time with Mr. Filippakis.

D. Legal / Insurance.

1. G. Sinas reported on his conversations with Voss Insurance Agency. The umbrella policy in 2005 cost \$9506.00. In 2006, the cost increases \$700 to \$10,287.00. He reported on the possibility of a Fine Arts floater to cover the new iconography prior to its installation at a cost of \$1625. The motion by Y. Joseph, second, G. Popoff, to acquire the fine arts rider was approved by show of hands 10-0-1. .

2. G. Sinas questioned whether the deductible should be increased from \$500 per incident to \$1000. He was unsure on the amount of savings to the premium. He was asked to investigate and to report back.

E. Personnel. V. Nicolaou had nothing to report. G. Mansour reported that the Interim Choir Director was willing to assume the responsibilities for an annual compensation of \$1.00.

F. Stewardship. S. Economy reported that as of December 9, there were 196 pledge units with an amount of \$161,190 for stewardship and \$30,299 debt reduction.

8. OLD BUSINESS

A. Iconostasis. Following discussion of a draft agreement with Sculptor Michael Kapetan, G. Sinas moved, second G. Popoff, to accept the document with modifications relevant to approval of shop drawings. Motion was unanimously adopted by hand vote.

9. NEW BUSINESS

1. 2006 Housing Allowance. Council approved unanimously by voice vote the Priest's proposed housing allowance of \$30,000.
2. Disposition of Current Iconography. Tabled until the January meeting
3. Substitute for Interim Choir Director for two Nativity services and rehearsals. S. Economy moved, second S. Vlahakis, to accept Ludmilla Bondar in that capacity with an honorarium of \$250. The motion passed unanimously by voice vote.
4. Conversion of Construction Loans from Line-of-Credit. G. Mansour reported on his discussions with two banks to convert our current construction loans to a regular loan for which payments would be applied to both interest and principal. Capitol National offers the conversion for a 7-year balloon loan at an interest rate of 6.75% with payments calculated according to a 20 or 25 year amortization schedule, and with no closing cost. Irwin Union Bank cannot match these terms. M. Karagoulis moved, second S. Vlahakis, to authorize the President to make the conversion through Capitol National Bank. The motion passed unanimously by hand vote. The established line-of-credit is available through August 2006.
5. Funding of Iconostasis. Tabled until January meeting
6. Replacement of Wireless microphone system. Y. Joseph moved, second, G. Popoff, to accept the proposal to replace current microphone system in the sanctuary for a cost of under \$400. The motion passed unanimously by voice vote.
7. End-of-the-Year Gifts. Council approved unanimously 1giving a monetary gift to the Priest, Office Manager and Custodian at the same rate as in 2004.
8. Liaisons: Philoptochos- no report; Ahepa- no report; Sunday School-no report; Youth group-no report; GOYA-coed soccer games had good attendance; Choir-no report; Narthex attendants- progressing well.

The meeting was adjourned at 10:30.

Submitted by:

Yvonne Evanoff-Joseph, Secretary

George P. Mansour, President

Parish Council
Minutes
November 14, 2005
(Approved December 12, 2005)

Members Present: Vackis Nicolaou, Eric Haynie, Georgana Popoff, Yvonne Joseph, Elaine Christofilis, Mike Karagoulis, George Mansour, Curt Kosal, Sue Vlahakis, Stella Economy, Fr. Mark

Members Absent: George Sinas, Bill Kritselis

Guests Present: Sheryl Sinas, George Platsis, Dan Popoff

1. The council was called to order at 7:05 PM. Fr. Mark offered the opening prayer.
2. Approval of Minutes. A motion by E. Haynie and a second by S. Vlahakis to approve the minutes of the October 3, 2005 meeting was approved by unanimous voice vote. A motion by M. Karagoulis and a second by E. Haynie to approve the minutes for the November 8, 2005 special meeting with M. Kapetan was approved by unanimous voice vote. Two typos were noted for the official minutes from the September 5th meeting that were distributed by email.
3. Treasurer's Report. A motion by S. Economy and a second by G. Popoff to approve the Bills for Payment was passed by unanimous voice vote. A motion to approve the Operations Fund Reports by E. Haynie and a second by C. Kosal was passed by unanimous voice vote. A motion to approve the Capital Fund Report by S. Economy and a second by C. Kosal was passed by unanimous voice vote. A motion to approve the Restricted Fund Report by M. Karagoulis and a second by E. Haynie was passed by unanimous voice vote. Treasurer Haynie brought to the council's attention 2 items in the Operations report that showed a negative amount and explained that one was a transfer from one account to another and the other was a typo.
4. Correspondence. President Mansour gave an update on the assessment letter sent to the Metropolis. A second calculation using a formula provided by the Metropolis was done that actually lowered our assessment. That information was mailed in a second letter. We are now waiting to hear back from the Metropolis on this new assessment.
5. Remarks from the Priest. None
6. Remarks from the President. None
7. Committee Reports
Grounds and Maintenance. M. Karagoulis reported that the Fall clean up day was very poorly attended and that perhaps a second day yet this fall can be scheduled as there is much outside work to be done. G. Mansour thanked M. Karagoulis and his family for the many hours of work they put in to get our grounds and church back in order.

The chime speakers were reinstalled on the roof. Not all are working and some parts may need replacing.

The paint for the roof is defective and not sticking to the surface. The painters will wait until spring to paint the roof.

Iconography will report during old business

Legal/Insurance, G. Sinas is working on an umbrella policy that will include our new iconography

Personnel, V. Nicolaou will speak with the custodian to alert him to clean up times during the weeks when we have special events, this would include cleaning the bathrooms for a weekday event and also setting up for a once a month meeting when the hall is rented

Publications, no report

Stewardship, S. Vlahakis and S. Economy reported that as of 11/4/05 we have 195 stewardship pledges amounting to \$161,090 and pledges for debt reduction of \$30,299. Suggestions as to how to increase the amount of stewards and their pledges were brainstormed as was an idea to consider a possible 'use of facility' fee for church use at Weddings, Baptisms, etc.

8. Old Business

Dinner Dance, V. Nicolaou reported that 150 people attended the Oct. 29th dance (down from 216 last year) with a total net receipts of \$2383.17

V. Nicolaou was thanked for his hard work in making all the arrangements for the event

9. Share a Gift, G. Mansour reported that the expected net revenue is \$7183.77 noting that the first prize (\$2000) will be donated back to the church by the winner, and 2 additional donations (\$500) will be made by area businesses

10. Iconostasis Contract, a contract negotiated by G. Sinas and G. Mansour was distributed to the council, two items in the contract a) payment schedule and b) color of the wood created much discussion, with 2 trips into the sanctuary to check the wood samples.

After much discussion, G. Mansour broke from the meeting and called M. Kapetan to address the issues of concern

M. Kapetan agreed by phone to a modified payment schedule of 40% upon signing contract, 45% during construction to be billed monthly as work is done, and 15% upon completion (this varies greatly from the contract of 30%, 65%, 5%) The color of the wood (red oak) will remain as per the contract as the sculptor feels strongly about this wood choice

After considerably much more discussion from council members and guests a motion was made by C. Kosal and a second by S. Economy to accept the contract as modified by phone (pay schedule)

The motion to approve the contract passed by a show of hands vote of 6 yes, 1 no, 2 abstentions (G. Mansour did not vote and 2 council members were not present)

9. New Business

Landscape proposal by Y. Joseph to address the eave trough run off

A motion was made by Y. Joseph and a second by M. Karagoulis/G. Popoff to authorize an amount not to exceed \$1000 to improve the eave run off of two areas in front of the building by grading, adding rocks, gravel and stones. The motion passed by unanimous voice vote

A Proposed Disposition of current iconography was distributed for discussion and action at the next meeting concerning the present iconography in the church

Hall rental-Soussana Tesseris has requested the hall for Sat, Dec. 31, 2005 for a wedding reception. The required paperwork was submitted. Council gave unanimous approval

Xerox donation-Jim and Nick Vlahakis offered to donate a Xerox machine they no longer need. The machine is about the same age as our machines, and at the present time we have no room to house another unit-the council thanked them but declined their offer

10. Liaisons

Sunday School- S. Vlahakis, no report

Choir- M. Karagoulis, the interim choir director is doing a great job

Philoptohos- E. Christfilis, reported on a very successful bake sale

Narthex attendants- Y. Joseph, reported that they are doing well

AHEPA- V. Nicolaou, no report

Youth Groups- S. Economy, no report

11. Round Table

President G. Mansour will be out of town until early December

12. Adjournment. The council adjourned at 10:05 PM. Fr. Mark offered a closing prayer

Respectfully submitted,

Stella Economy
Secretary, pro tem

Stella Economy, Secretary pro tem

George Mansour, President

Fr. Mark Sietsema, Priest

Parish Council
Minutes
October 3, 2005
(Approved November 14, 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff George Sinas, Sue Vlahakis, Fr. Mark Sietsema

MEMBERS ABSENT: William Kritselis

GUESTS: George Platsis, Dan Popoff

The Council was called to order at 7:10. Fr. Mark gave the opening prayer.

Approval of Minutes. The motion by S. Economy, second G. Popoff, to approve the minutes of September 12 was approved unanimously by voice vote.

Treasurer's Report. The motion of Y. Joseph, second C. Kosal,, to approve the Bills for Payment passed 10-0-0. The motion of S. Economy, second M. Karagoulis, to approve the Operations Fund Reports passed 10-0-0. The motion of Y. Joseph, second M. Karagoulis, to approve the Capital Fund Reports passed 10-0-0. The motion of C. Kosal, second E. Christofilis, to approve the Restricted Fund Reports passes 10-0-0.

Correspondence.

1. National Forum on Greek Orthodox Music requesting financial support. A second tray will be passed for this.
2. Metropolis request for financial report for 2004 and for proposed National Commitment for 2006. George will draft letter proposing variance from the 15% guideline; material is due October 31.
3. Invitation to 25 anniversary celebration of ordination of Chancellor Fr. Dean of Farmington Hills on October 15. Motion by S. Economy, second by M. Karagoulis, to make a \$50 gift to the special fund established in his honor, passed unanimously.
4. Registration for Clergy-Laity tabled until later in the Agenda.

Remarks from the Priest:

Fr. Mark expressed his appreciation of the well-run General Assembly, October 2. He announced that Stacie Neros and Alicia Hostetler would serve as co-advisors of JOY. Fr. Mark will speak at the OCF meeting on October 4, and will attend with Council representatives the Clergy-Laity meetings in Southgate.

Remarks from the President: None

Committee Reports:

- a. Grounds and Maintenance: (M. Karagoulis)

1. The Steeple has been installed.
2. Bids are being sought for the rear door off the kitchen.
3. Fall Clean-Up Day is November 12.
- b. Iconography: (G. Sinas)
 1. Mr. Filippakis has been contacted and is available during between May 1 - June 15.
- c. Legal/Insurance: G. Sinas was asked to review our current umbrella policy which is up for renewal in December.
- d. Personnel: Mary Brown will serve as Interim Music Director, but is not interested in receiving any compensation. She prefers that whatever remuneration she would receive be redirected and applied toward the Iconography Project. George Sinas and Dan Popoff will meet with Mary Brown to draft the appropriate papers to direct any compensation back to the parish.
- e. Publications: none
- f. Philoptochos: none
- g. Stewardship: 190 pledge units, \$159,840 and \$30,099 debt relief

Old Business:

1. Bids for Preparation of Surfaces in the Sanctuary. The bids from BRI and Parish Corporation had not been received yet. G. Mansour reported that he was obtaining bids as well from independent contractors and to date had received quotes of \$1000 for a carpenter, \$4000 for a plasterer, and scaffolding donated by Mark Millis. A special meeting will be called when all bids are received.
2. Iconostasis. The proposal from Michael Kapetan was discussed. This proposal was the one recommended by the Iconostasis Sub-Committee. Following discussion concerning design and construction issues, the motion by G. Popoff, second by C. Kosal, to accept Mr. Kapetan as the Sculptor of the Iconostasis, passed 10-0-0 by show of hands. He will be invited to meet with Council as quickly as possible to consider design/appearance questions and other details.
3. Narthex Attendants. The initial response to the service that the young women attendants perform is highly positive.
4. Schedule of Delegates to the Clergy Laity. The Priest and Council members Economy, Mansour, Popoff, and Vlahakis will represent the parish at the meetings in Southgate.
5. Share-A-Gift Drawing. G. Mansour asked members to specify how many tickets they would like to have to sell. Tickets will be delivered to each member.

New Business:

1. Restricted Donation. Andrea and Gene Esch have donated \$5000 towards the cost of the new steeple cross and requested that it be received in memory of Bessie Vlahakis. The motion by E. Haynie, second by G. Sinas, to accept this restricted donation was approved 10-0-0.
2. Accounting Basis. G. Popoff requested that Council accept the recommendation of the Audit Committee concerning moving to a Modified Accrual System of accounting. She moved, second by G. Sinas, that the system be instituted. Dan Popoff, chair of the Audit Committee, spoke to the point. E. Haynie moved, G. Sinas second, that the matter be tabled. Motion passed.

Adjournment. The Council adjourned at 9:25, and the closing prayer was given by Fr. Mark.

Yvonne Joseph, Secretary

George P. Mansour, President

Fr. Mark Sietsema, Priest

Parish Council Special Meeting
Minutes
November 8, 2005
(Approved November 14, 2005)

Members Present: Fr. Mark, Mike Karagoulis, Stella Economy, Vackis Nicolaou, Elaine Christofilis, Eric Haynie, Curt Kosal, George Mansour, Georgana Popoff, George Sinas

Members Absent: Yvonne Joseph, Bill Kritselis

Guests: Mike Kapetan, Sheryl Sinas, Dan Popoff

1. Meeting was called to order at 7:40 PM, and Fr. Mark offered an opening prayer
2. Minutes from the October 26 the meeting were approved as written
3. This meeting was called to hear reports from G. Sinas and M. Kapetan regarding the Iconostasis screen and recommendations from G. Filippakis regarding icon dimensions

Report by G. Sinas re: phone conversation with G. Filippakis on Nov. 1, 2005
Conversation recap distributed as a MEMORANDUM detailing width of iconostasis icons, wood frame option, icon mounting, and backing for the hierarchs icons, edging of the Platytera, royal doors issue as to whether there should be 2 or 6 icons, and installation dates. G. Sinas encouraged Mr. Filippakis to talk to M. Kapetan on any of these issues.

Report by M. Kapetan re: new drawings of icon screen
New drawings included several designs and widths
The drawing with the proportions that received the most interest included the following dimensions: 6"column,3" reveal, 1 ½" frame, 30 " icon width by 7' height
The royal doors can be designed to include either 2 or 6 icons
Wood suggested to be used, (with samples shown) is red oak with basswood carvings.
M. Kapetan suggested these woods would harmonize with what is in the church now, suggesting that an exact match to what is in the church now would be impossible to match

4. George M. and George S. will meet with M. Kapetan on Friday, Nov. 11 to discuss details of a contract
5. The meeting was adjourned at 8:45 pm. Fr. Mark offered a closing prayer.

Minutes
Parish Council Meeting
October 26, 2005
(Approved November 8, 2005)

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, , Curt Kosal, Mike Karagoulis, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Sue Vlahakis, Yvonne Joseph

MEMBERS ABSENT: Eric Haynie, Bill Kritselis,

GUESTS: M. Kapetan, G. Platsis, Sheryl Sinas, Peggy Thodis

1. Meeting was called to order at 7:30 pm, and Fr. Mark gave the opening prayer
2. G. Mansour explained that the purpose of the special meeting was to discuss with Michael Kapetan, the designated iconostasis sculptor, the concept for a new iconostasis that was recommended by the Iconostasis sub-committee and approved by the Parish Council. It was pointed out that this initial meeting was to focus on questions relevant to appearance/design issues and construction matters.

Following a brief presentation concerning the origin and meaning of iconostasis, Mr. Kapetan explained the concept underlying his proposed design of an iconostasis for Holy Trinity. Council members raised questions concerning width of the icons, the see-through reveal, the need for frames for the icons, the Royal Doors, the wood to be used, and construction matters.

The consensus of the Council was: a) there should be a reveal, and 3" is a good size for it; b) the icons should be wider than what is depicted in the concept drawing; c) the question of a frame for the icons needs further consideration.

Council and Mr. Kapetan agreed that he would prepare a drawing showing an icon with no frame and another one showing an icon with a more narrow frame. Council would contact Iconographer Filippakis to ascertain what is the wood backing that he intends to use for each icon. Mr. Fillippakis would also be asked about the possibility of Holy Trinity providing the wood backing and either have it here for him to mount the icons or ship it already cut to size to mount the icons in his studio. He will also be asked about using MFO, with or without laminate, as the substrate for the hierarchs and other portable icons.

3. The Council will meet again with Mr. Kapetan on Tuesday, 8 November, 7:30 pm, to review the two new drawings and to report on the findings from Mr. Filippakis.
4. The Meeting was adjourned at 8:35. Fr. Mark gave the closing prayer.

Parish Council
Minutes
September 5, 2005
(Approved October 3, 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, George Sinas, Sue Vlahakis, Fr. Mark Sietsema

MEMBERS ABSENT: William Kritselis, Georgana Popoff

GUESTS: Nicholas Zabrodsky

The Council was called to order at 7:05. Fr. Mark gave the opening prayer.

Approval of Minutes. The motion by S. Economy, second E. Haynie, to approve the minutes of July 11, August 8, and August 21 was approved unanimously by voice vote. The motion by Stella Economy, second E. Christofilis, to approve the minutes of August 30 was approved unanimously by voice vote.

Treasurer's Report. The motion of G. Sinas, second S. Economy, to approve the Bills for Payment passed 9-0-0. The motion of G. Sinas, second S. Economy, to approve the Operations Fund Reports passed 9-0-0. The motion of G. Sinas, second S. Economy, to approve the Capital Fund Reports passed 9-0-0. The motion of E. Haynie, second S. Economy, to approve the Restricted Fund Reports passes 9-0-0.

Correspondence.

1. MFCOX- thank you for support
2. Archdiocese-brochure for development-endowment-stewardship (given to stewardship committee.)
3. Brochure from White River Hardwoods for trim woods (given to E. Haynie to share with Iconostasis committee)
4. Letter from Metropolis asking for the nominations of 4 people for the October 11-15 Clergy-Laitly Assembly

Remarks from the Priest:

Fr. Mark commented on the new teen stewardship - Narthex Attendants. There will be three teams of two girls each to assist Council members with Narthex responsibilities. They will begin service on September 11. The Priest received information from MSU about the Religious Advisors Association. There is a \$65.00 fee to be a member. From the information received, there is no visible benefit to either the priest or the parish.

Remarks from the President:

G. Mansour voiced several concerns about the lack of communication that exists about such items as activities that take place within the parish without the Council's being aware. As a result, when parishioners inquire about things happening and a Council member cannot respond, it shows that the organization is not functioning well at all. The same is true about scheduling work to be done at the parish. He presented a draft outline for communication about activities and events.

Committee Reports:

a. Grounds and Maintenance:

1. Y. Joseph will be handling part of the Grounds and Maintenance duties relevant to lawn care.
2. The new freezer has been installed in the storage room of the kitchen
3. Fall Cleanup day is scheduled for November 12

b. Iconography:

1. There are 221 days till the Iconography will be finished.
- 2 Several Important issues must be resolved:
 - a. Surfaces- contract not yet signed
 - b. Iconostasis Screen
 - c. Lighting-very important
 - d. Donor recognition
 - e. Community Iconography
 1. Royal Doors
 2. Iconostasis
 - f. Current Iconography
 - g. Installation oversight team (spec. session for blueboard & wood)
 - h. Finish Issues
 - i. Formal Dedication
 - j. Installation window of May 1-June 15, 2006

c. Legal/Insurance: none.

d. Personnel: none

e. Publications: none

f. Philoptochos: none

g. Odyssey: none

h. Religious Education: none

i. Youth Groups: none

j. AHEPA: none

k. Choir: Mary Brown will serve as Interim Director in Ruthie Munk's absence

l. Stewardship: 188 pledge units, \$159,340 and \$30,099 debt relieve

Old Business:

1. Folk Festival Report was distributed showing a net income of \$6220.95, an increase of 40% over 2004.

- 2.. Share a Gift Drawing Report. G. Mansour reported that the meeting with St. Vincent Home for Children was positive. The net proceeds will be split 60%-40%.
3. Steeple will be installed by the end of September. M. Karagoulis has met with company about some measurement issues which will be resolved.
4. Library Policy Draft- tabled for present time
5. Surface bids- waiting form them to be submitted
6. Narthex attendants- Y. Joseph will work with the three teams for the first three weeks to assist in orienting them to procedures and their responsibilities.

New Business:

1. Draft Budget for 2006 was discussed and approved for presentation at the General Assembly on October 2, 2005
2. Fr. Mark- compensation package was discussed and the motion for a 3% increase was approved unanimously.
3. National Ministries. Council will again ask that assessment be kept at same level.
4. Representatives to Diocesan Clergy Laity Assembly, October. 11-14, at Southgate will be Fr. Mark, George Mansour, Mike Karagoulis, Stella Economy, Georgana Popoff, Sue Vlahakis. The five elected members of the Council will share attending the Assembly.

The Council adjourned at 10:15, and the closing prayer was given by Fr. Mark.

Yvonne Joseph, Secretary

George P. Mansour, President

Fr. Mark Sietsema, Priest

Minutes
Parish Council Meeting
August 30, 2005
(Approved September 4, 2005)

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, Eric Haynie, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff, Sue Vlahakis, Yvonne Joseph

MEMBERS ABSENT: Mike Karagoulis, Bill Kritselis, George Sinas.

1. Meeting called to order at 7:05 pm, and Fr. Mark gave the opening prayer
2. Council heard presentations from representatives of the Choir, GOYA, Odyssey, Religious Education concerning their use of funds and their budgetary needs for 2006.
3. Adjournment and closing prayer at 8:45.

Yvonne Joseph
Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Parish Council
Minutes, Special Meeting
21 August 2005
(Approved 4 September 2005)

PRESENT: Fr. Mark, E. Christofilis, M. Karagoulis, C. Kosal, W. Kritselis, G. Mansour, G. Popoff, G. Sinas, S. Vlahakis

ABSENT: S. Economy, E. Haynie, Y. Joseph, V. Nicolaou

The meeting was called to order, and Fr. Mark offered the opening prayer at 12:15.

The Parish Council met to consider authorizing the surface preparation work in the Sanctuary. G. Mansour distributed the revised bid from Parish Corporation that he had distributed earlier by email. He also distributed an updated draft "Addendum to the Construction Proposal," the first draft of which was reviewed at the previous meeting of the Council.

Certain modifications in the project specifications were made:

- a) M.D.O. plywood alone would serve as the substrata for the icons of the Hierarchs, the Protheses, and the 2 saints for the arched coves;
- b) These referenced icons would have their hanging assemblies affixed and would be mounted at their respective sites by members of the parish;
- c) The wood edges of the substrata of the referenced icons would be painted/stained as per the instructions of the iconographer

Other discussion raised questions that need to be asked a.s.a.p. of the iconographer relevant to size of specific icons, their shape, radius of their arched tops, etc.

The motion by M. Karagoulis, second by W. Kritselis, to approve the addendum with the referenced modifications passed by voice vote 7-0-0.

Extended discussion focusing whether to seek additional bids for the project resulted in the motion by M. Karagoulis, second by G. Popoff, to request an updated bid from Parish Corporation and a new bid from BRI on the modified project specifications. The motion passed by show of hands, 5-2-0. G. Mansour will inform Parish Corporation of the modifications and request an updated bid; C. Kosal will seek a bid from BRI based on the same specification sheet.

G. Sinas informed the Council that the iconographer questioned the absence of the Nativity panel from the life of Christ series for the plena. If the Nativity panel is to be part of the series, the Pentecost panel will be eliminated. G. Sinas was asked to speak with the donor of the Pentecost panel about shifting sponsorship to a Nativity icon.

Adjournment and closing prayer by Fr. Mark at 2:50.

Minutes
Parish Council Meeting
August 8, 2005
(Approved September 4, 2005)

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, Eric Haynie, Curt Kosal, Bill Kritselis, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Sue Vlahakis, Yvonne Joseph

MEMBERS ABSENT: Mike Karagoulis

GUESTS: G. Kavalaris, D. Popoff

1. Meeting called to order at 7:05 pm, and Fr. Mark gave the opening prayer
2. Approval of Minutes of July meeting. No minutes were presented for consideration.
3. Treasurer's Report
 - a. Bills for Payment. Motion by S. Economy (second, G. Popoff to approve passed unanimously by voice vote.
 - b. Operations Fund. Motion by S. Economy (second, G. Popoff) to approve passed unanimously by voice vote.
 - c. Capital Fund. Motion by S. Vlahakis (second, B. Kritselis) to approve subject to change of labels passed unanimously by voice vote.
 - d. Restricted Funds. Motion by S. Vlahakis (second, B. Kritselis) to approve passed unanimously by voice vote.
3. Correspondence.
 - a. Thank you Zana Litos for Council's support of 2 Odyssey teachers to go to the Troy Seminar on Greek language programs.
 - b Nick Colovos requests renewal of authorization for monthly use of the Social Hall, September-May
 - c. St. Stephen's Church of Christ letter exploring interest in possible sale of church property within 3-4 years.
4. Remarks from the Priest.
 - a. Donation of newspaper advertisement in Lansing State Journal by Cindy Hoag - accepted in kind for Holy Trinity in religious section of newspaper
 - b. acceptance of 2006 calendar style and design
 - c. Clergy Laity Conference - October 11-14 Southgate, Michigan. Need to send 4 representatives.
5. Remarks from the President. None

6. Committee Reports.

Grounds and Maintenance. None

Iconography. Gus Kavalaris presented a revised cost breakdown from the Parish Corporation for the preparation of surfaces prior to installation of the icons. G. Sinas presented the Draft Addendum to the proposal with the additions confirming details relevant to the surfaces and work to be done. George Filipakis will also be contacted by letter to confirm in writing the width of the iconostasis icons, and the dimensions of the Platytera. Construction would begin on Monday, August 15, if approved. A visual depicting the spacing of the plenum icons was presented - Three feet between each pair of Icons, 23 feet between expansion joints.

Legal/Insurance. Catholic Central High School requested use of our parking lot on October. 8 for overflow parking for their football game. E. Haynie was requested to get the specifics and report the information to G. Sinas. Council in principle has no opposition to request since LCC repeatedly in the past assisted Holy Trinity.

Personnel none

Publications. none

Philoptochos. none

Odyssey Georgana Popoff Renewal of Ad in SBC

Religious Education none

Youth Groups. none

AHEPA . V. Nicolaou reminded members of the Labor Day Picnic, September 5

Stewardship. July 20, 2005 175 units the same number as we had in Sept of 2004 however we are \$20,000.00 below pledges of 2004 152,910.00 , 29,569.00 debt reduction

7. Old Business:

- a. Folk Festival - work schedules have been mailed
- b. Raffle vs. Share a Gift - Motion by Y. Joseph (second, V. Nicolaou) to support the "Share A Gift" model was approved by show of hands, 7-1-2
- c. Pantokrator dome update. Dome has arrived and is ready for assembly
- d Council will meet August 30, 2005, 7:00 pm to hear church organizations present information about the use of their funds this year and their budgetary needs for 2006.

8. New Business:

- a. Library Proposal/Draft. The recommendations and request for Library policy from Marsha Pogoncheff and Stephanie Parentesis were distributed at the July meeting. Motion by E. Christofilis (second, E. Haynie) to have a sub committee help draft a policy statement passed unanimously by voice vote. S. Economy will meet with the Librarians and submit a draft at September meeting of the Council
- b. Renewal of authorization to rent Baryames Social Hall by N. Colovos for 2005-2006, 6 rentals of 3 hours @ \$200.00 each. Motion by G. Popoff (second, E. Haynie) to renew authorization passed unanimously by voice vote
- c. General Assembly- October 2.
Agenda: a. Nominations for Parish Council elections. Term of office of - Haynie, Joseph, Kritselis, Mansour end in December.
- b. Proposed by-law amendment- expansion of Council by 3 members
- c. Proposed 2006 Budget
- d. Request by Mary Brown for financial help for orphanages in Ethiopia. Motion by C. Kosal (second, E. Haynie) to support the request with a second tray and/or coffee hour was approved by voice vote 9-0-1.

9. Round Table. none

10. Adjournment and Closing prayer at 9:50.

Yvonne Joseph
Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Minutes
Parish Council Meeting
July 11, 2005
(Approved August 8, 2005)

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, Eric Haynie, Mike Karagoulis, Curt Kosal, George Mansour, Georgana Popoff, George Sinas, Yvonne Joseph

MEMBERS ABSENT: Bill Kritselis, Vackis Nicolaou, Sue Vlahakis

GUESTS: Gus Kavalaris, Dan Popoff

1. Meeting called to order at 7:00 pm, and Fr. Mark gave the opening prayer.
2. Minutes of June meeting were approved by voice vote 7-0-1.
3. Treasurer's Report
 - a. Bills for Payment. Motion by Y. Joseph (second, G. Sinas) to approve passed unanimously by voice vote.
 - b. Operations Fund. Motion by G. Sinas (second, Y. Joseph) to approve passed unanimously by voice vote.
 - c. Capital Fund. Motion by G. Sinas (second, S. Economy) to approve subject to change of labels passed unanimously by voice vote.
 - d. Restricted Funds. Motion by S. Economy (second, C. Kosal) to approve passed unanimously by voice vote.
4. Correspondence. None
5. Remarks from the Priest.
 - a. Distributed for consideration request for policy and questions on behalf of Stephanie Parentesis and Marcia Pogoncheff, Co-Librarians.
 - b. George Lafkas has been elected President of Odyssey.
 - c. Thanks to the Council for help during visit of the Metropolitan.
 - d. Thanks to Nick Colovos for serving as custodian Chris Katieyiannis' vacation.
6. Remarks from the President.
 - a. Thanks for quick response to help for coffee hour for Metropolitan's visit.
 - b. Problem with transient camped on church property has been resolved.
 - c. Distributed draft policy document for Library.
7. COMMITTEE REPORTS:

Grounds and Maintenance. G Mansour reported on behalf of M. Karagoulis that the steeple is scheduled to arrive July 20 with installation the same day.

Iconography. a. Received 100% pledging previously approved. b. July 7, 2005 letter sent to G. Filippakis for fully executed agreement for Pantokrator, and arched cove icons of St. George and St. Demetrios. c. G. Kavalaris received bid from Parish Construction to prepare surfaces for Platytera \$4,600, Prothesis. \$400, Hierarchs,\$800, Coves \$400, Plenums \$6000 for a Total 12, 2000. Motion by E. Haynie (second, G. Sinas) to obtain comparative bids with the same specifics in the Parish bid, poll the Council, and if cannot be obtained by Monday, July 25, enter into contract with Parish, passed by show of hands 7-0-1.

d. Meeting for design of Iconostasis wall set for July 20, 2005, to consider: total height, separation between icons - whether open or closed, width of Royal Door, surface detail, candilia, financing. e. Possible community contributions to financing the Iconostasis and Holy Doors. Georgana Popoff asked to chair committee.

Legal/Insurance: None

Personnel: None

Publications: None

Stewardship: 172 units, 30 names not pledged

8. Old Business:

a. Financing. Nothing new to report

b. Baryames Social Room. The motion by G. Sinas (second, G. Popoff) to accept the report and defer action until the December meeting when we could better assess our financial status passed by show of hands, 6-0-2.

c. Folk Festival-Meeting July 24, 2005. a. site plans, b. work responsibilities, c. scheduling. Lou Vlahakis, and John and Glykeria Kristofilis as food co-chairs, d. menu- Gyros, Veggie Wrap, Spanakopita, Greek Salad, Baklava, soft drinks and water.

d. Trophies. Some comments received from GOYA and JOY advisors. No action to be taken until fall after organizations start up again.

e. Fund Raising - G. Mansour introduced the notion of modifying previously approved action to have a raffle to "Share a Gift," a fund raising activity for which a portion of the proceeds would be shared with a local charity.

9. New Business:

a. The General Assembly will be October 2, 2005

10. Roundtable.

CHOIR: Mike Karagoulis none

PHILOPTOCHOS: Elaine Christofilis Philotopchos intends to purchase a freezer and warming unit. The Council is asked to pay for the 220 electrical hook up. Motion by S. Economy (second, C. Kosal) to accept the gift and cost of electrical work passed unanimously by voice vote.

ODYSSEY: Georgana Popoff none

RELIGIOUS EDUCATION: Dry Eraser Board needed for fall when Library will be used as classroom.

YOUTH GROUPS: Stella Economy none

AHEPA: Vackis Nicolaou none

11. Adjournment and Closing prayer at 9:30.

Yvonne Joseph
Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

MINUTES
HOLY TRINITY GREEK ORTHODOX CHURCH
PARISH COUNCIL MEETING
June 20, 2005
(Approved, July 11, 2005)

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, Eric Haynie, Yvonne Joseph, Curt Kosal, Bill Kritselis, Mike Karagoulis, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Sue Vlahakis

GUESTS: Dan Popoff

1. Meeting called to order at 7:05. Fr. Mark opened the meeting with a prayer.
2. APPROVAL OF MINUTES OF MAY MEETING. The motion to approve by B. Kritselis, second by S. Economy, passed unanimously by voice vote.
3. TREASURER'S REPORT.
 - a. BILLS FOR PAYMENT. Motion by G. Sinas, second by S. Economy, passed unanimously by voice vote.
 - b. BALANCE SHEET & P&L OF OPERATIONS FUND. Motion by Y. Joseph, second by G. Sinas, passed unanimously by voice vote.
BALANCE SHEET & P&L OF CAPITAL FUND. Motion by G. Sinas, second by C. Kosal, passed unanimously by voice vote.
BALANCE SHEET & P&L OF RESTRICTED FUNDS. Motion by S. Economy, second by B. Kritselis, passed unanimously by voice vote.
4. CORRESPONDENCE: a. Thank you \$100.00 donation for Oratorical Festival from Metropolis. B. Letter from Metropolitan Nicholas concerning his policy of transferring priests after 7-15 years in a parish. C. Request for Youth/Young Adult Ministry, \$250.00 for camps. D. Camp wish list. E. Helen Cirrita, who works closely with the Armenian community requested rental of Social Hall. F. Mary Heiderson has provided the updated cost of changing to beeswax candles; breakdown of cost .05 vs .18; wax recovery .25 vs 1.00 per lb., passed 10-0 to purchase beeswax once current supply is exhausted.
5. REMARKS FROM PRIEST: nothing to report.
6. REMARKS FROM PRESIDENT: George Mansour thanked everyone who responded to the call for assistance at the Pentecost luncheon.
7. COMMITTEE REPORTS:
 - a, GROUNDS & MAINTENANCE: 1. Steeple delivery and installation is scheduled for July 20. b. Offer by a parishioner to fund steeple cross at a cost of \$5000.00. Offer is graciously accepted pending formal word from respective parishioner. c. Stone wall outside of church waterproofed at cost of \$425.00. d. Approval of roof installation by

company; ready for power wash and painting. e. Lettering for Pantokrator will be on wood ring surrounding icon; cost of construction of dome and labor will be c. \$9,000.00, instead of approved construction budget of \$15,000.00.

b. ICONOGRAPHY: Sub-committee meeting tomorrow night. Motion by G. Sinas, second S. Economy, that the unspecified funds be used for the Pantokrator, passed by show of hands 9-1-0.

c. LEGAL/INSURANCE: George Sinas again cautioned against using parishioners to remove iconostasis or mold in basement.

d. PERSONNEL: Chris Kateyannis will be on vacation for two weeks in July.

e. PUBLICATIONS: Question has been raised about listing of membership in Lamplighter. Council concurred that practice should continue.

f. STEWARDSHIP: 161 pledge units, \$143,200 stewardship, \$27,759 debt reduction & renovation..

8. OLD BUSINESS:

a. Conversion of Construction. Loan to regular loan/mortgage- long range terms- Irwin Union Bank-long range terms -10 year loan, with payments amortized for 25 years. Fixed interest 7.68. Capitol National Bank Committee meets tomorrow to determine whether it can extend loan policy beyond 5 years.

b. Bookkeeper/ Bookkeeping Services -Kristin Rogers has been retained as our accountant. She is also the bookkeeper with Ele's Place.

c. Baryames Social Room- Final Report distributed to Council for consideration at July meeting.

d. Fire Marshall Report- An update of Fire Safety violation was presented. All but one have been corrected--the fire suppression system for the kitchen still needs to be done. G. Sinas moved, second by B. Kritselis, to approve DeLau Bid of \$1770 unless Fire Marshall can be convinced the system is not needed. Passed unanimously.

7. NEW BUSINESS:

a. Donation of restaurant items by the Limber family. Owing to lack of space and need it was decided to not accept donation at this time.

b. Disposition of trophies. Proposed that the small plaques be removed from the trophies and framed for appropriate display and recognition of the accomplishments of the parish's youth. It was decided that we ask for input from the youth groups before any final decisions were made.

c. Proposal to increase the membership of Parish Council to 15. M. Karagoulis moved, second by S. Economy, to propose to amend the Bylaws to accommodate the "Election or Appointment of three members;" motion passed 10-0

d. Dome Drawing-E. Haynie moved, second by G. Sinas, approval of proposed flange design as part of the structure of the dome to begin after 100% of the cost of the Pantokrator has been pledged passed 10-0.

8. ROUNDTABLE : a. A line item will be included in next years budget for the 250.00 assessment for the camp funds . b. Council will ask parish organizations to meet with the council to discuss their budget needs for for next year. c. George Mansour & Stella Economy will represent Holy Trinity at the Dinner for the Benefactor's of the Millennium Campaign. d. The carpet cleaning previously scheduled will be delayed until after the construction work is completed. e. A dehumidifier will be purchased for the church basement to help prevent mold and dampness problem. f. A Youth Rally is scheduled in Detroit this Saturday.

9. LIAISONS.

a. CHOIR. Mike Karagoulis. No report

b. PHILOPTOCHOS. Elaine Christofilis Philoptochos will purchase a freezer for the kitchen

c. ODYSSEY Georgana Popoff. No report

d. RELIGIOUS EDUCATION. Sue Vlahakis. Stephanie Haynie is in the process of cleaning out the nursery and replacing some of the toys. She has generated a wish list that will appear in the Lamplighter, asking for donations. Nonie Vestula will join the teaching staff and teach 4th & 5th grades, Kathy Hoag and Ellen Rzepka will teach 6th grade only, and Jan Munk will teach 7th & 8th grades.

e. YOUTH GROUPS. Stella Economy. An Activity Fun Day is planned in August

f. AHEPA. Vackis Nicolaou. No report

10. ADJOURNMENT. 9:30 pm

Yvonne E. Joseph, Secretary

George P. Mansour, President

Fr. Mark Sietsema, Priest

Parish Council
Minutes
9 May 2005
Approved 20 June 2005

MEMBERS PRESENT: Fr. Mark Sietsema, Elaine Christofilis, Stella Economy, Eric Haynie, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, and Sue Vlahakis

MEMBERS ABSENT: Michael Karagoulis, Bill Kritselis

GUESTS: N. Colovos, G. Deliyanne, H. Fitzgerald, D. Popoff

1. Meeting was called to order with opening prayer at 7:00 pm.

2. AUDIT REPORT 2004: (Attached) The Report was given by the Audit Committee chaired by D. Popoff. No major internal control matters were found by the audit committee. Some recommendations were made. 1. The committee suggested new software, Power Church or Theologica; both are currently being investigated. 2. Increase insurance coverage especially in view of iconography project. 3. Shift to a Modified Accrual Basis of Accounting.

3. APPROVAL OF MINUTES OF MINUTES OF APRIL MEETING. Moved by Eric Haynie, second by Stella Economy, passed unanimously.

4. TREASURER'S REPORT.

BILLS FOR PAYMENT, motion by G. Popoff, second by S. Economy, passed unanimously.

BALANCE SHEET OPERATIONS FUND, motion by G. Popoff, second by S. Economy, passed unanimously.

PROFIT & LOSS OPERATIONS FUND, motion by E. Haynie, second by S. Economy, passed unanimously.

CAPITAL FUND ACCOUNT, motion by E. Haynie, second by S. Economy, passed unanimously.

5. BARYAMES SOCIAL HALL COMMITTEE REPORT: (Attached) The Report was given by Hiram Fitzgerald. The committee obtained information on two options passed at their August 22 meeting: 1. Restore the Social Room, and 2. Renovate and Restore to accommodate to larger functions. Two estimates -Option 1 approx. \$80,000.00, and Option 2, renovation plus construction \$300,000.00 plus \$125,000 = \$425,000.00- \$450,000.00. The committee will soon present final report to Parish Council for its consideration and action.

6. CORRESPONDENCE: a) Request by Hellenic College for funds- decision to pass 2nd collection; b)

St. John the Baptist Greek Orthodox Church of Pueblo, Colorado, requests contributions for their building fund; c) Request by Metropolis to send teachers for training in new Curriculum of Greek Language and Culture studies. Cost is 300.00 for two teachers plus mileage. Motion by G. Popoff to fund tuition plus mileage for two instructors, second by V. Nicolaou, passed 5-0-4.

7. REMARKS FROM PRIEST: May 27, Father Mark will leave for Washington for the Spelling Bee. He expressed his thanks for how well Holy Week Services went and asked for input. He expressed his gratitude to Curt Kosal for the wonderful job he did in chanting the services during this time. Father also asked council for feedback on the series of sermons that he is giving. Father Mark requested that council approve carpet cleaning for the Nave of the Church. Council expanded the recommendation to include the offices and education areas as well as the social room. He has also requested a filing cabinet for his office. Motion by G. Popoff, second by E. Haynie, passed unanimously.

8. REMARKS FROM PRESIDENT: George extended his thanks to E. Christofilis and V. Nicolaou for the great job they did in coordinating the Paschal Dinner. Thanks was also given to Mark and Ann Millis for their assistance, and Yvonne for setting up candles for the Friday services.

9. COMMITTEE REPORTS:

a, GROUNDS & MAINTENANCE: On behalf of M. Karagoulis, G. Mansour reported that the outside stone wall has been repaired, and the steeple is being fabricated.

b. ICONOGRAPHY: G. Sinas reported that the General Assembly will be asked to approve 1. the budget for the construction phase of the project, and 2. commissioning currently unfunded icon pieces

c. LEGAL/INSURANCE: George Sinas noted that he was totally against any parishioners doing any construction/ renovation in conjunction with the current work being done at the church. This practice could lead to disastrous legal consequences and cautions the board to not allow this to happen. This was in reference to work being done on the removal of the bulkhead and Iconostasis screen

d. PERSONNEL: The evaluation of the Custodian has been completed. Again, it is important that organizations within the church be reminded that it is their obligation to clean up after their events.

e. PUBLICATIONS: No report

f. STEWARDSHIP: S. Economy and S. Vlahakis reported that as of 4 May, there are 136 pledging units, with pledges of Stewardship \$113, 640 and Debt reduction \$23, 799.

10. OLD BUSINESS:

a. Conversion of Construction Loan to regular loan /mortgage. At present neither Capital National or Irwin offers long-term, fixed rate loan option beyond 5 yrs. Each can grant schedule of payments based on 20 or 25 year amortization.

b. Paschal Feast. The report showed donations received, \$978.07 and expenses of \$701.41. Thanks were again expressed to Vackis and Elaine.

c. The General Assembly will be held on May 15, 2005. Agenda will be

1. Approval of construction budget \$130,000.00
2. Request to modify issues of iconography funding
3. Information about audit
4. Information Baryames Social Room

d. Accounting Service. The bid from Clausen PC. did not include payroll, tax reporting or on site work, all of which is not satisfactory for our needs.

11. NEW BUSINESS:

a. Discussion of Conversion of Construction loan to a regular loan or mortgage. Several scenarios were presented showing payments for a 3 year or 5 year period after which terms would be renegotiated. The Council asked the President to seek out other options.

b. Stella Economy brought up possibility of adding more board members

12. ROUNDTABLE:

AHEPA - nothing to report

CHOIR - nothing to report

PHILOPTOCHOS - Elaine Christofilis reported on the success of the Festival of Tables

ODYSSEY - Georgana Popoff reported that 30 adults attended the recent Greek dance event

RELIGIOUS EDUCATION - nothing to report

YOUTH GROUPS - Stella Economy reported on the scheduled Monastery cleanup day

13. ADJOURNMENT 10:30PM

Yvonne Joseph, Secretary

George P. Mansour, President

Fr. Mark Sietsema, Priest

Holy Trinity Greek Orthodox Church
Parish Council
Minutes, 15 April 2005
(Approved 9 May 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Bill Kritselis, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Sue Vlahakis, Fr. Mark Sietsema

MEMBERS ABSENT: Georgana Popoff, George Sinas

Meeting called to order with opening prayer, 7:08 pm.

Motion to approve minutes of the 15 March 2005 special meeting, by S. Economy, second, Eric Haynie, passed unanimously by voice vote.

TREASURER'S REPORT

BILLS FOR PAYMENT. Motion to approve by Eric Haynie, second by V. Nicolaou, passed unanimously by voice vote.

No reports were distributed. The Treasurer announced that he chose not to distribute the reports that the bookkeeper has prepared because they were once again in error. He further informed that the accounting firm of Maner, Costerisan & Ellis has been dismissed. Interviews of other firms and individuals are being conducted.

CORRESPONDENCE. A) A note from the family of Sonya Terzian thanking the parish for its kind support; B) An announcement of the formal dedication of the Metropolis office on June 24-25; C) Request for \$100 assistance for the building fund of the Prophet Elias Orthodox Church; D) Request to support the Metropolis Scholarship fund for the Oratorical Festival (\$100 donation was approved); E) Report from the Health Department indicating that the parish was in no violation of health code ordinances; F) Request for support of MEFGOX (\$50 donation was approved).

REMARKS FROM PRIEST. Fr. Mark plans to show video of the Return of Relics of St. John Chrysostom on Sunday after Liturgy. He reminded the Council that he will lecture in Memphis on April 20. There is a question whether the Vacation Bible School will be held because of low enrollment. He will be in New York on May 12-14 for the meeting of the Archdiocesan Council. He has been asked to participate in the Rose City Camp July 10-16.

REMARKS FROM PRESIDENT. The schedule of Holy Week services will be distributed for Parish Council members to commit to coverage; only 5 members signed up to be present at Lenten services. Full coverage is needed at several of the Holy Week services. He explained the process for securing collections during week-day services.

COMMITTEE REPORTS:.

STEWARDSHIP - S. Economy and S. Vlahakis reported that 103 stewardship pledges had been received to date representing a commitment of \$95,285 in pledges and \$20,374 toward debt reduction.

GROUNDS & MAINTENANCE - M. Karagoulis reported on the renegotiation of services with Land Visions for lawn and snow and with JSL for spraying. The net cost will be come to a 5% price increase with 1/2 plowing of parking lot when needed. M. Karagoulis motion to approve, S. Economy second, carried unanimously by voice vote. He reported that the locks to the front doors have been changed, and that M. Heiderson will distribute the new keys and obtain signed agreements concerning the access and key policies for each one issued. The Steeple Contract is ready and the roof inspection will be completed as per schedule.

ICONOGRAPHY - G. Mansour reported that he had received no opposition to the draft letter to Metropolitan Nicholas that he had circulated by email. The purpose of the letter was to secure the Metropolitan's authorization to present to the General Assembly for approval a concept design of the iconostasis.

LEGAL/INSURANCE - no report.

PERSONNEL - V. Nicolaou reported that the performance evaluation of M. Heiderson was done on March 29, 2005 with, G. Popoff, V. Nicolaou, Fr. Mark and M. Heiderson present. Ms. Heiderson is more comfortable with the office arrangements and procedures than in the previous year, and she believes that the monies are secured better than before. The evaluation was very positive. V. Nicolaou will give her a written summary of the evaluation.

PUBLICATIONS - no report.

OLD BUSINESS

A. Fire Marshal report. M. Karagoulis reported receiving bids on a suppression system for the range for \$2500.00 and for exit lighting \$4000.00. G. Mansour suggested that he check one other company about the suppression system. W. Kritselis suggested that not having everything completed by the date the Fire Marshal had set should not be a major preoccupation. We may communicate that we are working on the required modifications.

B. Tabled Investment Policy. G. Mansour presented for discussion a proposed amendment to the Bylaws to follow up with the General Assembly action of referring the proposed investment policy back to committee. The new proposed amendment involved the establishment of a Finances Committee to advise the Council on issues pertaining to the budget process and to the use of funds and gifts. Discussion concluded that an amendment was unnecessary because the Council is already empowered to establish committees with specific charges. Furthermore it was concluded that as such Council could appoint a Finances Committee to advise on investments and that the Council as stewards of the community's funds has the authority to make investments to benefit the parish's financial standing.

NEW BUSINESS

A. Conversion of Construction loan to a regular loan or mortgage. Several scenarios offered by Capitol National Bank were discussed. The consensus was that none of the sample scenarios was of immediate interest. The President was advised to investigate other options, especially ones that were for a fixed rate, long-term, and low interest.

B. Paschal Feast- E. Christofillis and V. Nicolaou, who will coordinate the dinner this year, reported on their work to date. Council was reminded that this is a board-sponsored event and that members should provide help.

C. Fund Raising - G. Mansour reported that the committee of parishioners that was to make recommendations for fund raising was unable to complete its task. Council supported 3 events as 2005 fund raisers: East Lansing Folk Festival (potential revenue \$5000+); Dinner/Dance (potential revenue \$1500), Raffle in conjunction with dinner dance (potential revenue of \$7000.00).

ADJOURNMENT. 10:30 with a prayer by Fr. Mark

Yvonne Joseph, Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Holy Trinity Greek Orthodox Church
Parish Council
Minutes, 15 March 2005
(Approved, 11 April 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Bill Kritselis, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff, Fr. Mark Sietsema

MEMBERS ABSENT: George Sinas, Sue Vlahakis

GUESTS: Dan Popoff

Meeting called to order with opening prayer, 7:00 pm.

Motion to approve minutes of the 8 March 2005 special meeting, by M. Karagoulis, second, Eric Haynie, passed unanimously by voice vote.

TREASURER'S REPORT

BILLS FOR PAYMENT. Motion to approve by Eric Haynie, second by G. Popoff, passed unanimously by voice vote.

BALANCE SHEET OPERATIONS FUND. Motion to approve by Eric Haynie, second by G. Popoff, passed unanimously by voice vote.

CAPITAL FUND MOTION. Motion to approve by Eric Haynie, second by G. Popoff, passed unanimously by voice vote.

E. Haynie reported on the renewal agreement sent by Maner, Costerisan & Ellis. Following discussion the consensus was that renewal should not occur and that Council consider other accounting firms. D. Popoff was asked to assist in the process.

CORRESPONDENCE. A) Thank you from Charlie Pizanis for the generous support for the Real Break Program. B) Mary Heiderson asked whether it would be possible to have an information telephone line to inform parishioners of cancellations, changes, etc.

REMARKS FROM PRIEST. Fr. Mark reports that the Metropolitan was pleased with his recent visitation to Holy Trinity. He was especially impressed with how well the altar servers fulfill their duties. Fr. Mark commended Fr. Gus for training the current older servers who have now assisted in training the younger boys. He thanked the parish for the much needed vacation time. He will address OCF (MSU) students on 6 April, will travel to Memphis on 20 April for the diocese, and will attend the meeting of the Archdiocesan Council on 13-14 May.

REMARKS FROM PRESIDENT. G. Mansour thanked S. Economy for assuming responsibility while he was out of town. He distributed sign-up sheets for Council presence at Lenten services. He indicated that Holy Trinity had an opportunity to have a presentation in April by William Mason on Long-Term Care; there were no objections.

COMMITTEE REPORTS:.

STEWARDSHIP - S. Economy reported that 88 pledges had been received to day reflecting a commitment of \$74,150 toward stewardship and an additional \$17,295 toward debt reduction.

GROUNDS & MAINTENANCE - M. Karagoulis reported that A) the cost of lawn maintenance in 2005 will be the same as in 2004. He will obtain additional bids for snow removal, since the bid from the current vendor has increased by 40%. B) Clean-up day is scheduled for 26 March. C) The steeple cost will be \$51,000 +/- . He circulated the recommended material for the steeple. D) He recommended the Constantine Cross for the steeple; Council supported the recommendation. Fr. Mark was asked to secure approval from the Metropolitan. E) Borner will remove, reduce the size and replace the angle irons during the week of 28 March.

ICONOGRAPHY - A) G. Mansour circulated a draft letter to the Metropolitan requesting authorization to implement the recommendations adopted at the 8 March meeting. In reviewing the draft, members pointed out that the letter spoke about a process rather than a finished product. Mansour withdrew the draft letter, indicating that he would ask the sub-committees to recommend a visual rendition of the iconostasis that can be presented to the Metropolitan for authorization. B) M. Karagoulis reported that in a conversation with G. Filippakis subsequent to the 8 March meeting, the iconographer indicated that if there were to be a balcony cutout, regardless of its size, there would not be sufficient space remaining on which to place an icon of the Dormition. At the 8 March meeting Council had accepted the recommendation to proceed with the cutout. C. Kosal asked about reconsidering Council's action. G. Mansour indicated that only a member who voted in favor of an approved motion could move to reconsider. C. Kosal moved, G. Popoff seconded, to reconsider the action concerning a balcony cutaway. Following discussion, the motion to accept the recommendation for a balcony cutaway failed by voice vote, 0 - 10 - 0. It was pointed out that the issue for future consideration would be whether there should be an icon in the center portion of the balcony plenum.

LEGAL/INSURANCE - no report.

PERSONNEL - V. Nicolaou raised questions relevant to the Custodian's job description, specifically, more flexible hours, clean-up following events, and to whom he reports. Council members responded that he currently sets his own hours, that organizations who sponsor events are responsible for clean-up and restoring the facility to its pre-event condition. It was also pointed out that it seems that an excessive number of people try to give the Custodian directives, rather than request his assistance. Performance evaluations will be conducted within the month.

PUBLICATIONS - no report.

OLD BUSINESS

- A. The proposed bylaw amendment that was tabled at the February General Assembly will be rewritten and submitted for consideration to the Council.
- B. Implementation of the new key assignment policy will occur within the month.

NEW BUSINESS

- A. April 3 General Assembly - consensus was to postpone it.
- B. Fire Marshall's Report. Several areas need tended to prior to the re-inspection in June, the most expensive of which are the installation of a suppression system over the range in the kitchen and an exterior key lock box. M. Karagoulis will investigate and report back to the Council in April.

ROUNDTABLE - Choir, M. Karagoulis - music stands which have arrived will be assembled on Clean-up Day; and riser for back row in balcony will also be installed on that day. Philoptochos - E. Christofilis reported that the March meeting was cancelled. Odyssey and Religious Education - G. Popoff and S. Vlahakis reported that the jointly sponsored Carnival was successful and raised over \$699 for the Red Cross. Youth Groups - S. Economy reported on the 24 hour prayer vigil held nationally by OCF chapters, and the MSU chapter participated thanks to the leadership of C. Pizanis and S. Perentesis. AHEPA - V. Nicolaou announced that the dinner will be 29 October.

ADJOURNMENT. 9:50 with a prayer by Fr. Mark

Yvonne Joseph, Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Parish Council
Special Meeting
March 8, 2005
Minutes
(Approved March 15, 2005)

Present: E. Christofilis, E. Haynie, Y. Joseph, M. Karagoulis, Curt Kosal, G. Mansour, G. Popoff, G. Sinas, S. Vlahakis, Fr. Mark,

Absent: S. Economy, W. Kritselis, V. Nicolaou

Guests: Members of the Iconography Task Force

1. The special meeting the Iconography Task Force was called to order at 7:00 pm. Fr. Mark offered the opening prayer.

2. G. Sinas introduced the presentation and discussion summarizing that the mini-subcommittees established in January were now ready to make their recommendations to the Council for discussion and action.

a. Pantokrator. M. Karagoulis reported that the recommendation for the installation of this icon was radically modified over the previous one. The recommendation is to install the icon within the octagonal box on a fiberglass curved insert with special ventilation ports to prevent moisture - roof leakage or condensation - from collecting and ruining the icon. He consulted the iconographer about the design and the dimensions who indicated that he could well work within the new concept. Four corners of the octagon would be covered and would receive four drawings of angels which the iconographer would include at no cost. For time and materials, Estimated Cost: \$15,000

b. Surfaces. G. Kavalaris reported on the preparation of the following surfaces:
Platytera - drywall (1/2"-5/8") and skim coat plaster. Estimated Cost: \$4200
Prothesis -- drywall (1/2"-5/8") and skim coat plaster. Estimated Cost: \$320
Hierarchs - plywood, primed and mounted away from wall. Estimated Cost: \$800
Pantokrator - skim coat plaster and primed. Estimated Cost: \$1200
Plena - 1/2" drywall, skim coat plaster and primed. Estimated Cost: \$5000
Alcoves - plywood, primed and mounted away from wall. Estimated Cost: \$320

c. Iconostasis. G. Kavalaris recommended that the current screen base be prepared and used for the new icons: remove bulkhead, remove marble columns and decorative panels, reface columns with manufactured trim, install the current icons on the altar side of the screen. Estimated Cost: \$16800

To oversee the construction/installation phase, hire M. Capetan on a consulting basis. Estimated Cost: \$10000

E. Haynie spoke with other contractors and carpenters to obtain costs for a new iconostasis. He believe the range would be \$35000-\$40000, but no firm estimates were received by the time of the meeting.

d. Lighting. D. Pridnia reported on his conversations with the Manning Co. that specializes in church lighting and recommended the removal of the current 16 ceiling fixtures, and the installation of new units that have bulbs to shine down, up and out. These units would be chain hung to approximately the height of the top of the plena. In addition there would be focused track lighting mounted on the top of the plena to illuminate the Pantokrator.

Fixtures: Estimated cost: \$16500

Installation: Estimated cost: \$9000

e. Balcony cutaway. G. Kavalaris reported that a cutaway of 14"-17", as recommended by the architect, would improve the line of vision for those seated in at least the first three rows of the balcony. Labor / materials: Estimated cost: \$5000

f. Scaffolding and other installation expenses. Estimated cost: \$20000

g. Professional fees. Estimated cost: \$10,000

Total Estimated Costs: \$115,000

Following presentation, G. Sinas (second, G. Popoff) moved a tri-partite motion to accept the recommendations, ask the General Assembly to allow the order of the icons not fully pledged (Pantokrator, St. Demetrios, Pentecost), and to fund the recommendation from the line of credit. G. Mansour requested that the combined motion be separated into three motions; requested was accepted by the mover and the seconder.

Motion 1 referenced above. To accept the recommendations of the Iconography Task Force. M. Karagoulis moved to amend the motion to remove item 3 - Balcony Cutaway. Motion was accepted as a friendly amendment. Motion was approved by show of hands, 8-0-0.

Motion 2 referenced above. To recommend to the General Assembly that authorization be granted to allow the three icons not fully pledged to be commissioned. Previous General Assembly action authorized "contractual agreements necessary to implement those recommendations [The Master Plan] as pledges have been obtained." Motion was approved by show of hands, 8-0-0.

Motion 3 referenced above. To fund the recommended actions with \$120,000 from the line of credit. E. Haynie asked that the amount be \$130,00 to allow for unexpected costs; request was accepted as a friendly amendment. Motion was approved by show of hands, 8-0-0.

New motion. G. Sinas moved to reintroduce the recommendation concerning the balcony cutaway. M. Karagoulis spoke against the motion pointing out that the proposed design would not prevent items - papers, books, etc. - from unexpectedly being allowed to fall from the balcony, and the glass partition would not necessary shield seated parishioners' modesty from unexpected glances. G. Sinas and G. Kavalaris assured him that measures could be taken to resolve the points. The motion was amended to include approval of a design that would help prevent the accidental dropping of items, and the use of one-way glass for the insert. Motion was approved 5-0-3.

3. G. Mansour distributed the attached report on the pledges and donations for iconography. He also reported three of the five unfunded icons (4 new ones and one from the original 23) have now been pledged. Remaining are the icons of St. Demetrios and the Pentecost. In addition in reporting on the new pledge solicitation campaign that ended February 28, that 4 parishioners had contributed funds towards the new icons. Since the contributions funded a portion of the costs, rather than the complete costs as had been solicited, he would write the parishioners indicating that their gifts would be applied towards the community icon. Consensus supported this step.

4. Fr. Mark was asked to conclude the meeting with a prayer.

5. Meeting was adjourned at 9:20 pm.

Respectfully submitted,

Yvonne Joseph, Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Minutes
Parish Council
February 14, 2005
(Approved, April 11, 2005)

Members present: Curt Kosal, Sue Vlahakis, Bill Kritselis, Elaine Christofilis, Mike Karagoulis, Eric Haynie, Yvonne Joseph, Vackis Nicolaou, Stella Economy, Fr. Mark Sietsema

Absent: G. Sinas, G. Mansour, G. Popoff

1. Vice President S. Economy called the meeting to order at 7:00 pm.
2. Fr. Mark opened the meeting with a prayer.
3. The Minutes from the regular January meeting and two special meetings were approved as distributed.
4. Treasurer's Report. The January reports and bills for payment (total \$12907) presented by E. Haynie were approved as presented, also, bills for payment. A question was raised about two bills from Northwind Heating; Eric will look into the matter.
5. Correspondence. None
6. Remarks from the Priest. Fr. Mark reported that he would be leaving the next day for vacation to return on March 3 and that Fr. George Hatz and Fr. Nectarios would be the substitute priests on the following two Sundays. In case of emergency Mary in the office should be contacted for arrangements.
7. Remarks from the President. In George Mansour's absence, S. Economy reported that he has made contact with several parishioners who have been gone from Holy Trinity for some time, just to say hello. He was well received. He also contacted either by card or calls those parishioners who were ill or in the hospital.
8. Committee Reports
 - Grounds and Maintenance. M. Karagoulis reported that we will need to hire a new lawn and snow removal company as the one we have been using has increased its rates quite a bit
 - The steeple and cross costs are in: \$48,000 for steeple, and \$3,000 for the cross, a 20% deposit is needed, followed by 20% when started, and 60% upon completion.
 - Iconography Subcommittees. E. Haynie updated the Council on the projects.
 - Legal/Insurance. No report
 - Personnel. V. Nicolaou reported that he and G. Popoff will conduct a review of the Secretary and the Custodian within the next month.
 - Publications. No report.
 - Stewardship. S. Vlahakis and S. Economy reported that to date 58 pledge units have responded with a total of \$53,150 for stewardship and \$13,945 in debt relief.

9. Old Business: Update on the Use of Facility Policy. G. Mansour sent a copy of the new policy to M. Stathopoulos as he had promised in a previous letter to her. Sunday assignments for Feb and March were distributed by email.

10. New Business-due to the first day of Great Lent being the same day as our next council meeting, the date for the March meeting was moved to Tuesday, March. 15, with approval of all in attendance

11. Liaison Reports

Philoptochos - E. Christofilis-the Zorba dance is coming up on Saturday, February 26.

Odyssey - G. Popoff-no report

Religious Education - S. Vlahakis-A carnival on March 11 co-sponsored with the Odyssey program will take place to benefit the American Red Cross.

Youth Groups - S. Economy-JOY will be helping set up for the Zorba dance and will participate in the "walk for warmth."

GOYA will have their Bowling Fun Day on Saturday, February 26 at MSU lanes.

OCF- is looking for funds to help with costs for their Real Break adventure. Eric suggested a second tray since the budget does not allow for additional funding at this time.

AHEPA - V. Nicolaou- AHEPA will sponsor the Plaki dinner and hold the graduating senior recognition program on Palm Sunday

12. RoundTable -S. Economy thanked Fr. Mark for his kind words about the Council that he gave to the General Assembly; he was very supportive of Council's work.

13. Adjournment-at 8:15 PM

Yvonne Joseph
Secretary

Yvonne Joseph, Secretary

George P. Mansour, President

Fr. Mark Sietsema, Priest

Holy Trinity Greek Orthodox Church
Parish Council
Minutes, 10 January 2005
(Approved 14 February 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Bill Kritselis, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Fr. Mark Sietsema

MEMBERS ABSENT: Bill Kritselis, Sue Vlahakis

GUESTS: Dan Popoff

Meeting called to order with opening prayer, 7:10 pm.

Motion to approve minutes of the December 2004 meeting, by Georgana Popoff, second, Eric Haynie, passed unanimously by voice vote.

TREASURER'S REPORT

BILLS FOR PAYMENT. Motion to approve by George Sinas, second by Eric Haynie, passed unanimously by voice vote.

BALANCE SHEET OPERATIONS FUND. Motion to approve subject to clarification and corrections by George Sinas, second by Eric Haynie, passed unanimously by voice vote.

CAPITAL FUND MOTION. Motion to approve by George Sinas, second by Eric Haynie, passed unanimously by voice vote.

RESTRICTED FUNDS: Iconography monies at Capital National Bank have been paying 1.3%; they will be transferred to First National of East Lansing to a 2.4% on demand money market account.

STEWARDSHIP no report

CORRESPONDENCE For the 3rd year in a row, our National Ministries assessment will be \$31,000.00. Thank you's from Fr. Mark and Mary Heiderson for Christmas check, and also from St. Michael's for donation. The 2nd Tray on 9 January provided \$2600.00 for Tsumani Relief.

REMARKS FROM PRIEST Welcome to new board members and thanks to returning board members.

REMARKS FROM PRESIDENT: George Mansour's goal for the new year: To develop further a sense of community within Holy Trinity. Priority must be given to recovering members who are no longer attending and to visiting the ill and homebound. Financial affairs of parish must be brought further into order. The construction loan must be converted to a mortgage sooner, rather than later so that payments can be applied toward principal. The Council needs to review the use of funds allocated to parish

organizations.

COMMITTEE REPORTS:

GROUND & MAINTENANCE: Mike Karagoulis reported that after his meeting with Molded Plastics Co. of Holt, they advised they wished to withdraw from the steeple project. George Sinas as legal counsel for the Council requested Mike notify them in writing to cease any more work on the project until further notice. The council requested Mike to contact the firm in Cleveland for a bid. There are two bills for material, equipment and labor that need to be paid for the roof and the lobby: Time and material \$13,080.00 on roof and elect work in lobby \$2790.00. Council advised these be paid from the construction loan.

ICONOGRAPHY: The procedures for the last 4 pieces of iconography were approved at the Dec. Meeting. Since then two pieces have been pledged for -- St. George and The Transfiguration. The Council approved a parishioner's request to transfer his previous donation of \$2000.00 for the Pantokrator his his pledge to fund The Transfiguration. Sponsors for the remaining three icons will be solicited by letter and general announcement in the February Lamplighter. Selection will be on a first-come-first-serve basis.

There is an additional issue concerning the attachment of the Pantokrator. The Council will meet Sunday January 16, 2005, following Liturgy.

LEGAL/INSURANCE: George Sinas has no report.

PERSONNEL: Vackis Nicolaou will chair the Personnel Committee. Georgana Popoff will assist him in the performance reviews of employees. The Custodian will be reviewed before the end of January, the Secretary prior to February. 15, and the Choir Director in September.

PUBLICATIONS: Deadline for March Lamplighter is Feb. 5. Notice to update the Web Page was sent to all organizations.

OLD BUSINESS

Investment Policy that was introduced as a draft at the December meeting was introduced for action. Following discussion and some modifications, it was moved by Stella Economy, second by George Sinas, to approve the revised version. The motion passed by voice vote 8-1-0. Discussion ensued concerning presenting it as a proposed policy or a proposed amendment to the Bylaws. The consensus supported the latter.

NEW BUSINESS: There will be a General Assembly on February 6, 2005 following Liturgy

The Three issues before the congregation are as follows:

1. Proposed Amendment to the Bylaws changing the voting time from the end of the divine liturgy from 5:00 PM to 3:00 PM
2. 2004 End of the Year Financial Report
3. Investment Policy - as proposed amendment to the Bylaws.

Kurt & Leslie Kosal will be turning the Book Store operation over to Cynthia Hoag. They will be working with her over the next several months

It was reported that Martha Stathopoulos has requested that the church find a suitable storage space for the Greek costumes that she has graciously been storing in her home. Two Council members volunteered their homes for this purpose. No action was taken.

Fr. Mark told the Council that a member of the parish informed him of her intention to use the church building to teach dancing and that admission to the building would be gained through the help of another member who has a key. Some members of the Council raised a series of questions about what rules are in place concerning use of and access to the church building - who has access to keys? may assigned keys be shared or loan to others? Is there a procedure for a parishioner to request use of the facilities. Two Council members agreed to speak with the individual. The matter will be discussed at the continuation of this Council meeting which takes place on January 16.

Fr. Mark introduced for discussion at an appropriate time renegotiating the terms of the housing advance he and Presvytera received when they came to the parish in 2000.

ROUNDTABLE : Board members need to better meet their responsibilities for Sunday Services, especially 9:30 starts Draft of form letter to parish organizations for review of their allocations was distributed. Liaisons in 2005 will be CHOIR - Mike Karagoulis, PHILOPTOCHOS - Elaine Christofilis, ODYSSEY - Georgana Popoff, RELIGIOUS EDUCATION - Sue Vlahakis, YOUTH GROUPS - Stella Economy, AHEPA - Vackis Nicolaou

ADJOURNMENT. 10:50 with a prayer by Fr. Mark

Yvonne Joseph, Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest

Holy Trinity Greek Orthodox Church
Parish Council
Minutes, 16 January 2005
(Continuation of 10 January 2005 meeting)
(Approved 14 February 2005)

MEMBERS PRESENT: Elaine Christofilis, Stella Economy, Eric Haynie, Bill Kritselis, Yvonne Joseph, Mike Karagoulis, Curt Kosal, George Mansour, Vackis Nicolaou, Georgana Popoff, George Sinas, Fr. Mark Sietsema

1. The Iconography Construction Subcommittee reported on the architect's proposal for a construction to house the icon of the Pantokrator. In view of the number of unanswered issues surrounding the proposal, the Council took no action.
2. Continuation of discussion from 10 January meeting. Two members reported on their meeting with a parishioner who wished to use the building for dance classes. Council again questioned the lack of procedures for requesting use of the facilities and for gaining access. G. Mansour asked a 3-person subcommittee to prepare a draft policy concerning access and use of the premises for review by Council prior to the next regularly scheduled meeting. A letter will be sent to the parishioner asking her to not schedule any activity until she receives a copy of the policy.
3. G. Mansour informed the Council that the Iconography monies were not moved to the First National Bank of East Lansing as approved at the 10 January meeting because the Bank would not extend the 2.4% rate to a commercial account. He reported that Irwin Union Bank will grant a rate of 2.57 on a 30-day renewable CD for the funds. Council modified the action taken at the previous meeting to allow the movement of funds to a CD at the Irwin Union Bank.

Yvonne Joseph, Secretary

Yvonne Joseph, Secretary

George Mansour, President

Fr. Mark Sietsema, Priest