

Minutes

**Parish Council Meeting - December 10, 2001
(Approved as corrected, January 14, 2002)**

Roll Call. Present: C. Bassos, J. Heos, W. Kritselis, G. Mansour, G. Popoff, T. Samra, G. Sinas, A. Vlahakis, S. Vlahakis, Fr. Mark

Fr. Mark gave the prayer.

Minutes of the November meeting were corrected, approved and ratified.

Motion: Father Mark approved to purchase up to \$500 for altar storage. George Sinas moved. Jim Heos seconded.

Correspondence: None

Motion: Treasurer's Report. G. Sinas moved to accept. G. Mansour seconded. Unanimous.

Motion: Mansour moves \$30,000 from operating savings account to capital fund savings account. G. Sinas seconded. Unanimous.

Motion: Bills for payment. Motion authorizing payment as presented. G. Sinas moved. G. Mansour seconded. Unanimous.

Motion: Stewardship. Strong suggestion unanimously considered that the pledge forms be combined with directory information forms and that these forms be passed out early in the year, i.e., Vasilopita Day.

Motion: Not to purchase stewardship envelopes this year and make printed generic envelopes available at the candle station. C. Bassos moved. G. Sinas seconded. Unanimous.

Report: Ground and Maintenance per Ted Samra.

Gus Kavalaris is working with the electricians for outside lighting and choir loft. Next year the roof maintenance and repairs are projected to cost a minimum of \$11,000, possibly much more. A new tree was planted on the east side as Nikki Gazos memorial.

Report: Odyssey per S. Vlahakis.

The new Greek school teacher hired will be available for two years.

Report: Publications / Office Equipment per G. Mansour.

The expenditure for additional hardware for the Office, approved at the November meeting, will be deferred until the new bookkeeping program is in place. Fr. Mark was commended for creating the beautiful booklet explaining the parish to the uninitiated. Bids for reproducing the brochure in color will be obtained.

Report: Personnel per G. Popoff.

Job descriptions are being updated and those accomplished have been accepted.

Motion: G. Sinas moved. A. Vlahakis seconded. Unanimous.

Motion: Roof and gutters - payment for cleaning \$300. Approved.

Legal/Insurance - none.

Motion: Motion passed that note write off is allocated toward Father's housing allowance. Letter to follow documenting same. G. Sinas moved. J. Heos seconded. Unanimous.

Motion by G. Sinas to draft letter to Irene Gazos to pick an area and/or need within the church for the use of these donations, subject to Council's approval. S. Vlahakis seconded. Unanimous.

Old Business. Motion to accept convection oven bids with appropriate BTUs that exceed all other ovens is to be determined by Angelo Vlahakis with this board's unanimous approval. He has the absolute authority to decide. J. Heos moved. G. Popoff seconded. Unanimous.

Resolution re: elections and board of electors. Absentee ballots criteria for obtaining, timeliness for supplying, how to supply, when to supply. A. Vlahakis moved. G. Mansour seconded. Unanimous.

Resolutions re: varia.

- 1) outgoing Board recommends parish pledge form contain specific language re: by-law requirements on financial pledge as conditioned precedent for voting.**
 - 2) Accumulated vacation time should be studied and dealt with for all employees.**
 - 3) The outgoing board also recommends a choir director search committee to work with Fr. Mark.**
 - 4) The Board publish procedures for elections and board of electors.**
- G. Mansour moved. W. Kritselis seconded. Unanimous.**

Motion: Give Christmas gifts to employees, W-2 recipients of FICA:

- 1) Father Mark \$300**
- 2) Irene Kontis \$100**
- 3) Pam Reynolds \$100**
- 4) Takis Pizanis \$100**
- 5) Christos Kateyiannis \$100.**

Father Mark closed the meeting with the prayer.

W. Kritselis

MINUTES of BOARD MEETING on 11/13/01

Father Mark led the prayer.

Roll call: P. Frangos, J. Heos, W. Kritselis, G. Mansour, G. Sinas, A. Vlahakis, Fr. Mark

Motions:

#1 Motion to approve the October 2001 Minutes as amended by G. Mansour; second by A. Vlahakis. Unanimous.

#2. Motion to contribute \$100 for Saint Nicholas Celebration by A. Vlahakis; second by J. Heos. Unanimous.

#3. Motion to accept Treasurer's Report re: october 2001 and the 2002 Proposed Budget by J. Heos; Second by W. Kritselis. Unaminous.

#4. Motion to approve bills for payment by J. Heos; second by W. Kritselis. Unanimous.

#5. Motion to Treasurer to move money from Folk Festival Account to General Fund by G. Mansour; second by J. Heos. Unanimous.

#6. Motion Nunc Pro Tunc acceptance of October 31, 2001 resignation by Cantor by J. Heos; second by G. Mansour. Unanimous.

#7. Motion to order a zip drive up to \$250 and a modem up to \$150 for the office by G. Mansour; second by C. Bassos.

#8. Motion to reject prior request by Director Pizanis for \$650 music stand by C. Bassos; second by J. Heos. Unanimous.

#9. Motion that Angelos Vlahakis be given authority to purchase a double stack convection oven by J. Heos; second by W. Kritselis. Unanimous.

Old Business: None.

New Business: None.

WNK/mb

MINUTES of BOARD MEETING on 10/09/01

Father Mark led the prayer.

Roll call: P. Frangos, J. Heos, W. Kritselis, G. Mansour, N. Neros, G. Popoff, A. Vlahakis, S. Vlahakis, Fr. Mark

Motions:

1 Motion to approve the September 2001 Minutes, as corrected, by Ang. Vlahakis; second by J. Heos; Unanimous.

#2 Motion to approve bills for payment and bills already paid, i.e. \$31.81/Smith Floral and \$25/Campus Ministry by George Sinas; second by Sue Vlahakis; Unanimous

#3 Motion to accept Treasurer's Report by Ang. Vlahakis; second by Sue Vlahakis; Unanimous.

#4 Motion to adopt the position description re: Choir Director / Chanter by George Sinas; second by Vlahakis; Motion to refer position description back to committee by George Sinas; second by Ang. Vlahakis; 1 dissent.

#5 Motion to table the issue re: music stands by George Mansour; second by W. Kritselis; Unanimous

#6 Motion to treat the note the same as last year by J. Heos; second by 1. Heos; Unanimous

#7 Motion that the General Assembly be held on Sun., November 18, 2001 and the Board Meeting on November 12, 2001 by G. Sinas; second by J. Heos; Unanimous

Minutes Re: Various designated reports:

#1 Odyssey ? interim director, Zana Litos

#2 Dance on November 10, 2001

#3 Premises safety: Sue Vlahakis walked with Lansing Fire Department representative around the premises, Basement door and hall ? deadbolt locks against code.

#4 Web page report George Mansour; Nick Neros work for web page and did initial up and going. Parish Council should speak with multiple function designers and wait for various organizations to contribute. Bringing material and persons to the Web master/mistress. Interim Web spinner - George Mansour.

#5 Personnel job description of Cantor; Georgianna Popoff and Phil Frangos met with Takis Pizanis. Question need for further meeting with Takis Discussion ensured re: short v long term planning. Attempts at accommodating Takis have been refused continually to staff weekend and special occasion needs. Chanters have always been Takis's responsibility and he has refused to supply same or even communicate any attempts to do so,

#6 George Sinas paid premium bill.

Old Business:

Discussion re: music stands tabled.

New Business:

None

WNK/mb